

Government of India
Ministry of Health and Family Welfare
Directorate General of Health Services

Applications are invited for one post of Consultant (Training) and one post of Consultant (Monitoring and Evaluation) for Trauma and Burn Division, Dte.GHS, Nirman Bhawan, New Delhi, on a contractual basis for one year.

The eligible and desirous candidates shall report for walk-in interview on 25th October 2024 at 10.00 am in Room No 342, A wing, Nirman Bhawan, New Delhi. No candidate will be allowed to appear in the interview after 11.00 AM. They will bring their application on plain paper along with one latest photograph, Bio-Data and attested copies of relevant documents of qualification and experience at the time of the interview.

TOR - Trauma and Burn division, Dte.GHS

Name of the post: Consultant (training)

Number of post: One (01)

Qualifications: MBBS/BDS (essential) with Post Graduate Degree/ Diploma/ Masters in Public Health (desirable)

Experience:

- At least 02 years of experience in National Programmes being run by the Government at National/State level after obtaining Post Graduation
- Training/experience in Data Analysis and interpretation.
- Qualification & Experience in computer skills and proficiency in working on Office software.

Job Responsibilities:

- To develop training modules, training materials and presentations.
- To prepare quality and standard concept document and design documents.
- To assess training needs and design training cascades for individual states and the country.
- Evaluation/assessment of training effectiveness/impact.
- Compilation and analysis of data from training sessions.
- To act in close coordination with the Program Officer in Dte.GHS for overall coordination and successful implementation of the Program.

- Coordination with International & National organizations and other concerned ministries & departments.
- To provide technical support to Program Officers for effective & efficient implementation of the Program.
- To undertake visits to Trauma care facilities & Burns Units established under the program as and when required with the approval of the competent authority.
- Compilation of the inspection reports of the monitoring visits, and evaluating the recommendations and planning the future course of action.
- Coordination with various stakeholders such as MoRTH, International & National organizations etc.
- Field visit to states for training & supervision.
- To undertake all other jobs as assigned from time to time by the Program Officer/ Senior Officers in Dte.GHS on matters concerning the Trauma & Burn Program and any other job as assigned.

Age Limit: Up to 40 years

Remuneration: Rs. 120,000/- per month

Period of Contract: One year (contractual basis).

Location: New Delhi

Name of the post: Consultant (monitoring and evaluation)

Number of post: One (01)

Qualifications: MBBS/BDS (essential) with Post Graduate Degree/ Diploma/ Masters in Public Health (desirable)

Experience:

- At least 02 years of experience in National Programmes being run by the Government at National/State level after obtaining Post Graduation
- Training/experience in Data Analysis and interpretation.
- Qualification & Experience in computer skills and proficiency in working on Office software.

Job Responsibilities:

- To liaison with State officials, technology partners and other stakeholders.
- To examine data for inconsistencies and follow up with the states to rectify the errors in data.

- To develop indicators/templates of reports/dashboards/scorecards as per requirement.
- To compile reports based on data analysis using statistical tools for providing to different stakeholders.
- To identify gaps and suggest solutions for improvising existing applications.
- To provide training to State & District level officers on various aspects of data reporting formats, reports and utilization of data.
- To prepare quality and standard concept document and design documents.
- To act in close coordination with the Program Officer in Dte.GHS for overall coordination and successful implementation of the Program.
- Coordination with International & National organizations and other concerned ministries & departments.
- To provide technical support to Program Officers for effective & efficient implementation of the Program.
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